



JJPOC Executive Committee

September 3, 2019

2PM-3:30PM

OPM, 450 Capitol Ave, Hartford, CT (Conference Room 2A)

Meeting Summary:

- Housekeeping
 - Meeting Materials, including agendas, summaries, and handouts, have been posted on the CGA website for all work groups and subgroups. TYJI has been emailing these out to the Executive Committee but will now refer the committee to the CGA website to access all needed documents. Please reach out to Kelly Orts with any questions.
 - TYJI explained the new “Checklist” box that will be on future work group and subgroup agendas. These checklists serve to remind the members to 1) look at their work through an RED lens 2) Ensure the integration of youth, parent, and community voice 3) Follow the strategic plan
 - Fall 2019 Executive Committee Meeting Dates have been scheduled for October-December. The Doodle poll was close in votes and the dates chosen tried to accommodate the most individuals. Please try to attend these meetings as they will be opportunities to hear about the 3 projects and vet the preliminary presentations prior to JJPOC. Peter Leone will do a preliminary presentation to the Executive Committee in October, CCLP will do a preliminary presentation in November, and CSG will do a preliminary presentation in December.
 - A JJPOC Orientation Manual has been completed and will be distributed at the September JJPOC meeting.
 - The committee discussed the DMC Report by Spectrum in preparation for the September JJPOC meeting. There was debate on the relevancy of the report due to the date of the data. It was emphasized that this report was requested by the JJPOC members and can be useful to the RED work group. It was proposed to postpone the presentation by Spectrum Associates in order to coincide with a presentation by the RED work group at a later date. This will allow for both a presentation on the historical context and future planning around RED in CT. There was further discussion on the current status of the RED work group and the RED work from CCA, as well as the importance in tracking of RED data in the state.
 - There was discussion on new JJPOC agenda items for September and whether a meeting should continue. It was decided that DOC will be the main presenter regarding the educational services at MYI and the JJPOC will be informed of the decision and reasoning to postpone the DMC report. TYJI and OPM will coordinate with DOC regarding this agenda change.

- CSG/CCLP Update
 - TYJI provided an overview of CSG and CCLP's completed tasks and visits thus far and scheduled visits for September. Conference calls are scheduled every few weeks to coordinate efforts among the three major projects. The vetting process and timeline for the projects were explained
- JJPOC Work Groups – Open vs. Closed
 - Following the last Executive Committee meeting in July, the idea of having work groups closed was proposed. It was discussed at this meeting that it would not be possible to close off any work groups and that anyone is welcome to attend. It was noted that some facilities need names of attendees ahead of time. An attempt to resolving this issue will be to add a note on the CGA website under the meeting dates to contact Kelly Orts if interested in attending. This request has been completed by Kelly Orts and the CGA website has been updated.
- Research Study Process
 - Dr. Danielle Cooper explained the current process of her research studies and how there are studies outside of JJPOC that may be relevant and useful to JJPOC. Her current projects include research on health/housing/education, as well as the OJJDP grant for RED. She explained some of the barriers and challenges to the current research study process, including MOA's and data requests, and her recommendations on improvement.
 - There was discussion on "What does it mean to be a JJPOC-approved study?", how to decide where these studies are "housed", how to include the lens of other work groups, and how to minimize surprises. The Data Sharing Work Group co-chairs provided information regarding the process of data requests.
 - Dr. Cooper explained that the current MOA expires at the end of 2019 and she plans to propose a new MOA before then. This proposal might include more agencies or projects added to the MOA.
- Next Steps
 - It was discussed that the next meeting will be on October 2nd from 1-2:30PM at the State Department of Education where Peter Leone will videoconference to provide a preliminary presentation to the Executive Committee ahead of the scheduled in-person presentation to JJPOC on October 17th.